

Altar Server Ministry Application Form

Immaculate Conception Church – 4453 Kapaia Road, Lihue, HI 96766



Please read carefully before completing this application.

Becoming an Altar Server is a special privilege and a commitment to serving God and our parish community during Mass and other liturgical celebrations. Altar Servers assist the priest in various ways, demonstrating reverence, responsibility, and a willingness to learn.

I. APPLICANT INFORMATION - Please print clearly

Full Name: _____

Age: _____ (Must be at least 9 years old or have received First Holy Communion) **Gender:** Male/Female

Mailing Address: _____
(Street or Post Office Box) (City) (State) (Zip Code)

Home Phone: _____ **Cell Phone:** _____

Email Address: _____ **School & Grade Level:** _____

II. SACRAMENTAL INFORMATION

Date of Baptism: _____ **Church of Baptism:** _____

Date of First Holy Communion: _____ **Church of First Holy Communion:** _____

Have you received the Sacrament of Reconciliation (Confession)? (Circle one) Yes/No

III. PARENT/GUARDIAN INFORMATION - If applicant is under 18 years of age

Parent/Guardian Name(s): _____

Relationship to Applicant: _____

Parent/Guardian Home Phone: _____ **Cell Phone:** _____

Parent/Guardian Email: _____

IV. AVAILABILITY & COMMITMENT

Please indicate your general availability for serving Masses. - Check all that apply

- **Weekend Masses:**

☐ Saturday Vigil - 5:00 PM ☐ Sunday Morning - 7:00 AM

☐ Sunday Morning - 9:30 AM ☐ Sunday Evening - 4:30 PM

- **Weekday Masses:**

☐ Weekday(s) 7:00 am

- **Special Liturgies** (e.g. Christmas, Easter Vigil, funerals) *with advance notice.*
(Circle one) Yes/No

Do you participate in any other parish ministries or activities that might conflict with altar serving?

(Circle one) Yes/No If yes, please list them: _____

V. APPLICANT STATEMENT

Please answer the following questions honestly and thoughtfully.

1. Why do you want to become an Altar Server?

2. What do you understand to be the role of an Altar Server?

3. Are you willing to commit to attending required training sessions and serving regularly when scheduled? (Circle one) Yes/No

4. Are you willing to arrive at church at least 30 minutes before your scheduled Mass and remain until Mass concludes to help with general clean-up? (Circle one) Yes/No

5. Are you willing to wear appropriate attire (e.g., dress shoes, neat clothing) under your alb when serving? (Circle one) Yes/No

VI. PARENT/GUARDIAN CONSENT - *For applicants under 18*

I/We, the undersigned parent(s)/guardian(s) of _____, give permission for my child to apply for the role of Altar Server at Immaculate Conception Church.

I/We understand the commitment involved and will support my/our child in fulfilling the responsibilities of this ministry, ensuring they arrive on time for scheduled Masses and attend required training sessions.

I/We also understand that Altar Servers are representatives of our parish and are expected to conduct themselves with reverence and respect.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

VII. APPLICANT PLEDGE

I understand that by applying to be an Altar Server, I am committed to serving God and my parish community with reverence, respect, and responsibility. I promise to do my best to learn and perform my duties diligently, to be punctual, and to participate in required training.

Applicant Signature: _____ Date: _____

VIII. FOR OFFICE USE ONLY

Application Received By: _____ Date: _____

Training Dates _____ Training Completed: (Circle one) Yes/No

Approved by Ministry Coordinator: _____ Date: _____

(Please return completed application forms to John Constantino, Ministry Coordinator, Millie Curtis, Parish Office or Fr. Gus Uthuppu, MS. Call 808-651-4151 or johncons@hawaii.edu for more info)